



940 Central Park Dr, Ste 210
Steamboat Springs CO 80487-8816
Office: 970.871.4811
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Patient Name: _____ Date of Birth: ____/____/____

AUTHORIZATION TO USE OR DISCLOSE MY HEALTH INFORMATION

I. My Authorization

You may use or disclose the following health care information (check all that apply):

____ All my health information maintained by Dermatology Center of Steamboat Springs
(Circle Include or Exclude for each of the following)

- Include or Exclude: My health information related to drug abuse
- Include or Exclude: My health information related to alcohol abuse
- Include or Exclude: My health information related to HIV/AIDS
- Include or Exclude: My health information related to psychological or psychiatric conditions, including psychotherapy notes

Include my health information relating to the following treatment(s) or condition(s): _____

Include my health information for the following dates: _____

Other: _____

You may disclose this health information to:

Name (or title) and organization: _____

Address: _____

****email address required for encrypted electronic delivery****

****payment of \$9.90 required for tracked Priority Mail****

Reason(s) for this authorization (check all that apply):

- ____ At my request
- ____ Other (Specify) _____

I understand it could take up to two weeks to receive the records requested.

This authorization ends: on (date) _____
when the following event occurs: _____

II. My Rights

I understand I do not have to sign this authorization in order to get health care benefits (treatment, payment or enrollment).

However, I do have to sign an authorization form to:

- Take part in a research study; or
- Receive health care when the purpose is to create health information for a third party.

I may revoke this authorization in writing. If I do, it will not affect any actions already taken by Dermatology Center of Steamboat Springs based upon this authorization. I may not be able to revoke this authorization if its purpose was to obtain insurance.

Two ways to revoke this authorization are:

- Fill out a revocation form. The form is available in the office; or
- Write a letter to the office.

Once the office discloses health information, the person or organization that receives it may re-disclose it. Privacy laws may no longer protect it.

Patient or legally authorized Individual's signature

Date and Time

Printed Name if signed on behalf of the patient

Relationship (parent, guardian, personal representative, etc.)